

Policy on Gifts

Gifts are a welcome addition to our resources and they are always welcomed, encouraged and acknowledged.

1. Gifts of Money. While tax revenues are the normal source of income for all public libraries, gifts and endowments have enabled the enrichment and expansion of many library programs. Consideration will be given to the suggestions of the donors; however, the selection of materials purchased with these funds will be made by library staff according to our standard selection criteria.
2. Gifts of books and other materials. Gift materials are screened by the same criteria as are all other materials: therefore, the library's acceptance of a gift is not a guarantee that such gifts will be processed into the regular collections and made available to the public. Gifts found acceptable are placed in their regular places on the shelves where they are most useful, rather than in a special gift collection. If a receipt is requested for the dollar amount of the books or items donated, the prices must be set by the patron. The library will not agree or disagree with the amount and claims no responsibility.
 - a. Donated book guidelines
 - i. We do not accept books that have been stored for extensive time in a damp basement, garage, or attic. The problem is mildew, black, dirty-looking spots on the books. Mildew is contagious and could spread to the rest of the book collection
 - ii. Books should be in very good condition, preferably like new.
 - iii. We do not accept Reader's Digest Condensed Books.
 - iv. We do not accept encyclopedias.
 - v. Nonfiction books should be current in their content and of general interest.
 - vi. We do not accept textbooks, or textbook-related workbooks.
 - vii. We do not accept National Geographic magazines.

By accepting and using such gifts, the library assumes no special obligation to the donors. Gifts which do not meet the library's selection criteria are disposed of in any way the library sees fit.

4/24/2023